

Rules of Order and Procedures adopted by the 2023-24 Ridge View Elementary School Community Council state the following requirements for election of SCC members:

- Four council seats will be held by parents.
 - Beginning in the 2023-24 school year, three parent seats were vacant, with one parent returning.
 - In the 2024-25 school year, 1 parent seat will be vacant, with three parents returning.
 - In the years following, vacancies will alternate with three seats vacant in odd years and one seat vacant in even years.
- Two council seats will be held by licensed employees, including the principal.
- Council members will serve a two-year term.
- Elections will be held in the fall of each year.
- The principal will provide notice of election at least ten days in advance of election.
- Voting will take place by secret paper ballot.