



Re-Opening Plan 2020-2021

Dear Ridge View Families,

Welcome back to school - - we have missed you! While we know that this school year looks very different from the one we left back in March, we'd like to assure you that Ridge View Elementary continues to be committed to excellence in all that we do. This includes making the health and safety of our students and staff a top priority. As we embark upon the challenges related to the COVID-19 pandemic, we have created the following re-opening plan in an effort to mitigate the spread of the virus and create a culture of safety and respect among our entire school community. The plan meets the requirements established by both the State and the District, and also addresses routines, procedures, and expectations specific to Ridge View Elementary. Please know that the development of this plan is ongoing and is something we have never done before. We will learn as we go and make adjustments based on the needs of our students, staff, and school community. We thank you in advance for your patience and understanding as we work to make the upcoming school year a positive experience for all.

Please carefully review the procedures and protocols outlined in this plan. We appreciate your support and cooperation as we make every effort to keep our students, staff, and community healthy and safe. If you have questions or concerns regarding this plan, please contact me and I would be happy to assist you.

Sincerely,

Meredith Doleac
Principal

School Schedule Information

<p>MONDAY-THURSDAY In-Person Instruction:</p> <p>In-person instruction will be held Monday-Thursday for ALL students.</p>	<ul style="list-style-type: none"> • School hours are 8:55 a.m. - 3:35 p.m. daily. There will be no early out day. • Students who ride the bus will be dropped off and picked up at the regularly scheduled time. • Outside supervision begins at 8:45 a.m. Students should not arrive at school prior to that time. • Students will line up by class and wait for their teachers to escort them into the school. Students will enter and exit the school through their grade level doors. Signage will designate traffic flow patterns through the doors to limit congestion. • Students will put on their face covering before entering the building. • In-person instruction will consist of grade level curriculum standards. Students will be grouped by class and remain with the same teacher and students throughout the day. • Rotation classes such as music, PE, and library are addressed in the school plan. These classes will be held Monday-Thursday.
<p>FRIDAY In-Person Instruction:</p> <p>In-person instruction on Fridays will be for small groups and one-on-one support only. <u>Friday instruction is by invitation and will be scheduled by the teacher.</u> This is optional and students will not be required to attend. Parents will be notified in advance if the teacher would like their child to attend in-person instruction on Friday. At-home learning activities will be provided for students not attending in-person.</p>	<ul style="list-style-type: none"> • School hours are 11:00 a.m. - 1:55 p.m. <u>In-person instruction is by invitation only.</u> Parents will be notified by the teacher to schedule instruction time. In-person instruction is not required and is optional for students. • Students who ride the bus will be dropped off and picked up according to the instructional block time above. • Students who do not ride the bus will need to be dropped off and picked up by a parent/guardian. This will be scheduled with the teacher ahead of time. • Teachers will meet students at their grade level doors and escort them into the classroom. • Friday instruction will consist of small group and one-on-one support. Students will receive additional time and support on curriculum standards and concepts as needed. Progress monitoring will be utilized weekly to determine students who need in-person instruction on Fridays. • Students who receive Friday instruction will vary weekly depending on need. • There will be no rotation classes on Fridays. • Lunch will be served from 11:30 a.m. - 12:30 p.m. This is available to ALL students at Ridge View. <u>Please note that regular lunch prices apply unless on free/reduced lunch.</u> Refer to our school website for more information. • Students will load buses to go home at 1:55 p.m.

School Plan By Location

<p>Before Coming to School</p>	<ul style="list-style-type: none"> ● Monitor for symptoms and check your child's temperature daily. If you do not have a thermometer, check your child's skin to feel if it is warm, looks red, or if they have chills. ● Keep students home if they are ill or exhibiting symptoms of COVID-19. ● Parents should watch for the following with each child: <ul style="list-style-type: none"> <input type="checkbox"/> Feeling ill <input type="checkbox"/> Temperature of 100.4 or higher <input type="checkbox"/> Cough <input type="checkbox"/> Shortness of breath/difficulty breathing <input type="checkbox"/> Chills <input type="checkbox"/> Fatigue <input type="checkbox"/> Muscle or body aches <input type="checkbox"/> Congestion/Runny nose <input type="checkbox"/> Sore throat <input type="checkbox"/> Headache <input type="checkbox"/> New loss of taste or smell <input type="checkbox"/> Nausea or vomiting <input type="checkbox"/> Diarrhea <p>Use the Health Self-Checklist provided in the District Plan. <u>If your child feels sick or has any of the above symptoms, please keep them home.</u> Call the office at 801-567-8930 and let us know that your student will be absent.</p> ● Please notify the school if your child is involved in a positive COVID-19 test result. All information will be kept confidential. ● Send students to school wearing a face mask until further notice. ● Encourage students to show care and respect for others by wearing a face mask at school. Collaborative efforts will be made to ensure that all students (unless exemption documentation is provided) wear a face mask. ● Care for face masks by washing reusable ones frequently. ● Communicate with school about risk factors/concerns. ● Stay informed through the Ridge View school website, school newsletters, social media, and Skylert communications. ● Please refer to the Jordan School District Plan for Reopening for additional information.
<p>Bus</p>	<ul style="list-style-type: none"> ● Drivers will wear face coverings at all times. . ● Students will wear a face mask until further notice. ● Students will be assigned a seat to assist with contact tracing. ● Students will be seated by members of the same household when possible. ● Buses will be loaded from rear to front based on location of the bus stop and/or as directed by the driver. ● Students will wear face masks at the end of the day while waiting for their bus. ● Signage will designate where students should line up while waiting for the bus. ● Buses will be deep cleaned and sanitized each day. ● Please refer to the Jordan School District Plan for Reopening for additional information.

<p>Cafeteria</p>	<ul style="list-style-type: none"> ● Signage will designate traffic flow patterns and physical distancing in lines. ● Students will wash hands before and after lunch. ● Hand sanitizer will be provided at entry/exit points. ● Students will be required to wear a face covering while waiting in line. ● Food service employees will wear face masks and gloves. ● All lunches will be served in a grab-and-go style, using disposable trays and utensils. ● Drinking fountains will only be used to fill water bottles. We encourage all students to bring a water bottle to school with them, as the drinking fountains cannot be utilized without a water bottle. Paper cups will be provided for students who do not have a water bottle. ● Student lunch numbers will be scanned using a “no-touch” procedure. ● Lunch times have been modified to allow for one grade at a time in the cafeteria. Students will sit by class in assigned seats and will be staggered as much as possible to allow for social distancing. ● Food areas and other high-touch areas will be sanitized after each lunch. ● Please refer to the Jordan School District Plan for Reopening for additional information.
<p>Classrooms</p>	<ul style="list-style-type: none"> ● Teachers and staff will wear face coverings. Plexiglass dividers and shields will be available for employee use. ● Students will wear a face covering until further notice. ● Student desks will be spaced as far apart as possible and arranged so that all students are facing one direction. ● Assigned seating will be utilized to assist with contact tracing. ● Non-essential furniture and items will be removed to increase space for social distancing. ● Class materials and student desks will be sanitized on a regular basis. ● Hand washing and classroom sanitization will take place between all major transitions and throughout the day as needed. ● Each classroom will be equipped with hand sanitizer for student and teacher use. ● Drinking fountains will only be used to fill water bottles. We encourage all students to bring a water bottle to school with them, as the drinking fountains cannot be utilized without a water bottle. Paper cups will be provided for students who do not have a water bottle. ● Please refer to the Jordan School District Plan for Reopening for additional information.
<p>Drop-Off/Pick-Up</p>	<ul style="list-style-type: none"> ● In addition to the following procedures, regular drop-off and pick-up procedures continue to apply. ● <u>Drop-Off:</u> <ul style="list-style-type: none"> ○ Outside supervision begins at 8:45 a.m. Students should not arrive at school prior to that time. ○ Playgrounds will be closed before school. ○ Students should put on a face covering when arriving on school grounds. ○ Upon arrival, students should social distance as they enter the school grounds and walk to their designated lines. ○ When students arrive at school, they will line up with their class on an assigned ground marker (socially distanced) and wait for their teacher to escort them into the building. ○ Students should wear a face covering while waiting in line and before entering the building. ● <u>Pick-Up:</u> <ul style="list-style-type: none"> ○ Parents/guardians should remain in their vehicle when picking up. If there is a need to get out the vehicle, appropriate social distancing and/or face masks should be used. ○ Playground will be closed after school. ○ Dismissal times will be staggered to reduce congestion.

	<p>Walkers/bikes and scooters will be dismissed first, followed by bus/day care riders, then car riders.</p> <ul style="list-style-type: none"> ○ Upon dismissal, students should social distance as they exit the school grounds and wait for their ride.
Entry/Exit	<ul style="list-style-type: none"> ● Entry/Exit flow patterns will be designated to minimize congestion. ● Interior doors will be propped open during school hours to promote ventilation and reduce the use of doorknobs as high frequency touch-points. ● Students will enter and exit the school through their grade level doors. Signage will designate traffic flow patterns through the doors. ● Students will line up outside their grade level doors on an assigned ground marker (socially distanced). Students will put on face masks before entering the building. ● Entry and exit times for arrival, dismissal, and recesses will be staggered, allowing teachers to escort their class in and out of the building at separate times to avoid congestion and large groups of students congregating.
Gym	<ul style="list-style-type: none"> ● The gym will be managed with health and safety guidelines in place. ● Gym equipment will be sanitized after each use. ● Students do not need to wear a face covering during PE. ● Signage and floor markings will be used to designate traffic flow patterns and to encourage social distancing. ● Activities and PE classes will be held outside when possible to allow for social distancing. ● Students will follow hand washing protocol before and after PE activities. ● Please refer to the Jordan School District Plan for Reopening for additional information.
Hallway	<ul style="list-style-type: none"> ● Students and staff will wear face masks until further notice. ● Signage and floor markings will designate flow patterns. ● Schedules will be staggered and transitions will be limited to minimize congestion. ● Drinking fountains will only be used to fill water bottles. We encourage all students to bring a water bottle to school with them, as the drinking fountains cannot be utilized without a water bottle. Paper cups will be provided for students who do not have a water bottle. ● Staff will monitor hallways to limit the congregation of students. ● Halls will be cleaned and disinfected daily, including all touch points, door knobs, and light switches. ● Please refer to the Jordan School District Plan for Reopening for additional information.
Hand Washing	<ul style="list-style-type: none"> ● Students will wash their hands and/or use hand sanitizer at the beginning of the day, between major transitions, before/after recess, before/after lunch, and at the end of the day.
Large Group Gatherings	<ul style="list-style-type: none"> ● Per state and District requirements, large group gatherings will be postponed. ● When possible, assemblies will be pre-recorded and streamed to students. ● Field trips will be cancelled until further notice. ● Back to School Night will be held virtually.
Library	<ul style="list-style-type: none"> ● Students will wear a face covering until further notice. ● Library staff will wear face masks. Plexiglass dividers and shields will be available for employee use. ● Students will follow hand washing protocol before handling books. ● Books that are checked out will remain at school. ● Books will be quarantined for 72 hours and cleaned before being checked out again. ● Time will be provided between class visits to allow for cleaning and disinfecting

	<ul style="list-style-type: none"> of surfaces and other materials. ● Signage and floor markings will be used to designate traffic flow patterns and to encourage social distancing and minimize congestion. ● Please refer to the Jordan School District Plan for Reopening for additional information.
Office	<ul style="list-style-type: none"> ● Non-essential visitors will be limited. ● Signage and floor markings will be used to designate traffic flow patterns and to encourage social distancing. ● Office staff and other employees will wear face masks. ● Entry to the office will be accessed with a video entry pad.. When arriving at the office, locate the entry pad on the wall and press the button to speak with the office staff. ● Visitors and volunteers must wear a face covering and complete symptom checks. ● When dropping off items for your child, we ask that you leave them in the office and they will be delivered to your child. ● Check-In: <ul style="list-style-type: none"> ○ Students arriving late will enter through the main entry doors. ○ Parents/Guardians may call the office at 801-567-8930 or send a note to inform staff their child is late and entering the school. ○ Parents/Guardians will NOT need to escort their child in during this time. ● Check-Out: <ul style="list-style-type: none"> ○ Parents/Guardians will use the video entry pad at the office door to inform office staff about checking out their child. ○ Parents/Guardians will show their ID to the camera. Office staff will verify the person picking up the student using information from Skyward and record the information on the checkout form. ○ Parents/Guardians will sign a check-out form and wait for their child at the designated location in the foyer. ○ Office staff will inform the teacher of the student’s checkout. The student will exit the main hallway doors to meet his/her parent/guardian. ● The office will continue to assist students who are injured or ill. Basic first aid supplies will also be available in the classrooms for teachers to assist students with minor injuries. ● A quarantine room is located in the main office and will be used for students who are ill and waiting to return home. Parents will be notified and asked to come pick up their child as quickly as possible. ● Surfaces and high frequency touchpoints will be disinfected several times daily. ● Please refer to the Jordan School District Plan for Reopening for additional information.
Playground/Recess	<ul style="list-style-type: none"> ● Playgrounds will be managed with health and safety guidelines in place. ● Recess schedules and areas will be scheduled to minimize group sizes on playground and equipment. ● Entry/Exit flow patterns will be designated to minimize congestion. ● Students will follow hand washing protocol before and after recess. ● Students do not need to wear a face covering during recess. ● Students should wear a face covering while waiting in line and before entering the building. ● Students are encouraged to participate in activities that support social distancing, i.e., jump rope, 4 square, basketball “horse”, etc. ● Playground and recess equipment will be sanitized on a regular basis. ● Please refer to the Jordan School District Plan for Reopening for additional information.

Restrooms	<ul style="list-style-type: none"> ● Students will be educated in proper hand washing hygiene. Signage will be posted outlining proper hand washing. ● Teachers and staff will monitor the number of students in the restroom at one time. ● Students will use a designated grade level restroom whenever possible. ● Floor markings will encourage social distancing. ● All restroom fixtures and high frequency touchpoints will be disinfected multiple times daily. ● Please refer to the Jordan School District Plan for Reopening for additional information.
Rotation Classes (Music, PE)	<ul style="list-style-type: none"> ● Teachers and staff will wear face masks. Plexiglass dividers and shields will be available for employee use. ● Students will wear a face covering until further notice. ● Student seating/activities will be spaced as far apart as possible and arranged so that all students are facing one direction. ● Assigned seating will be utilized to assist with contact tracing. ● Class materials, instruments, and equipment will be sanitized after each use. ● Hand washing and classroom sanitization will take place between all major transitions and throughout the day as needed. ● Each classroom will be equipped with hand sanitizer for student and teacher use.
Special Education/Related Services	<ul style="list-style-type: none"> ● All procedures and protocols will be followed as in the general classroom. ● Additional PPE needs will be reviewed based on unique student population needs. ● Staff will review all current Healthcare Plans and Individualized Education Plans (IEP) and make appropriate accommodations or updates as needed. ● Please refer to the Jordan School District Plan for Reopening for additional information.
Visitors/Volunteers	<ul style="list-style-type: none"> ● Reduce the number of visits to school and schedule appointments in advance. ● Visitors and volunteers must wear a face covering at all times and complete symptom checks. ● Non-essential visitors and volunteers will be limited.. We appreciate our volunteers and all they do for us, however, during these unique circumstances, visitors and volunteers will be allowed on a limited basis with approval by an Administrator. ● Communicate with your child's teacher or the PTA to assist with needs that can be met outside of school. ● Please refer to the Jordan School District Plan for Reopening for additional information.